

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Preliminary Agenda
October 3, 2016
General Brown Room - Jr./Sr. High School

5:15 p.m. Call to Order - Pledge of Allegiance
REGULAR MEETING

- **Audit Committee Meeting** - (See agenda)

Following adjournment of the Audit Committee:

1. Board Action - Approval of the **Independent Auditors' Report** as presented by Laurie Podvin, CPA of Bowers & Co.
Motion for approval by _____, seconded by _____, with motion approved ____-____.
2. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to adopt the following resolution:

Be it resolved, that effective July 1, 2015, the District shall continue to comply with the procurement standards set forth in previous OMB guidance for two additional fiscal years after 2 CFR §200.110 and its superseding provisions go into effect, with implementation of 2 CFR §200.110 required for the fiscal year beginning after June 30, 2017

Motion for approval by _____, seconded by _____, with motion approved ____-____.

- **Presentation / Discussion of proposed Capital Project** - Bernier Carr & Associates - Jason Jantzi

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by _____, and seconded by _____ - Motion is approved ____-____.

1. Approval of Minutes as listed:
 - September 12, 2016 - Regular Meeting
 - September 26, 2016 - Special Meeting
2. Approval of Buildings and Grounds requests as listed:
 - DEX gymnasium / library - Wednesdays September 14 through November 30, 2016 from 3:35 to 4:45 p.m. - Juniper Tree Yoga - classes
3. Approval of Conferences and Workshops as listed:
 - David Ramie - Elementary Principals Meeting - South Jefferson CSD - September 19, 2016
 - Hope Ann LoPresti - Elementary Principals Meeting - South Jefferson CSD - September 19, 2016
 - Carrie LaSage - Teaching for Inquiry and ESIFC Workshop - Mohawk Regional BOCES - September 23, 2016
 - Lisa M. VanBrocklin - NYSAA Training for Science & Social Studies - JLBOCES - September 26, 2016
 - Kathaleen Beattie - CSE Chairperson Meeting - JLBOCES - September 28, 2016
 - Joseph O'Donnell - Section III AD Meeting - Canastota, NY - October 4, 2016
 - Carrie LaSage - School Library System Communication Coordinator and Council Meetings - Watertown, LaFargeville, Carthage, Beaver River CSD - October 4 and November 30, 2016, February 8 and May 16, 2017
 - Jennifer Augliano - School Counselor Meeting - JLBOCES - October 5, 2016
 - Bridget Grimm - School Counselor Meeting - JBOCES - October 5, 2016
 - Joseph O'Donnell - Frontier League Meeting - JLBOCES - October 5, 2016
 - Jennifer Augliano - Counseling and Administration Work Session - JLBOCES - October 7, 2016
 - Janelle Ferris - NIKE Basketball Clinic - Cleveland, Ohio - October 7, 2016
 - Bridget Grimm - Counseling and Administration Work Session - JLBOCES - October 7, 2016
 - Casey Nicol - Counseling and Administration Work Session - JLBOCES - October 7, 2016
 - Amy O'Riley - EDGE Day - Jefferson Community College - October 7, 2016
 - Renee Powlin - North Country Collaborative STEM Conference - Watertown High School - October 7, 2016
 - Jessica Bower - NIKE Basketball Clinic - Cleveland, Ohio - October 7,8 & 9, 2016
 - Katie Clough - NIKE Basketball Clinic - Cleveland, Ohio - October 7,8 & 9, 2016
 - Michael Hartle - Reaching the Peaks of Academic Achievement - Lake Placid, NY - October 13, 2016
 - Kristi Bice - Finance Manager User Group Meeting - JLBOCES - October 18, 2016
 - Erin Heller - Mandatory DoDEA Grant Meeting - Norfolk, VA - October 17-20, 2016
 - Carrie LaSage - Mentors Without Borders for Librarians and Library Roundtables - JLBOCES - October 19, 2016, January 11, 2017 and April 26, 2017
 - Tina Zehr - Applying Occupational Therapy in the Classroom Make & Take - JLBOCES - October 21, 2016
 - Amy O'Riley - Apple Camp - JLBOCES - October 26, 2016 and March 9, 2017

- Renee Powlin - Greater CNY School Library System Fall Conference - OnCenter, Syracuse, NY - October 26, 2016
 - Carrie LaSage - iTunes U Camp - JLBOCES - October 26, 2016 and March 9, 2017
 - Kelly Cantwell - Helping Your Struggling Readers - Syracuse, NY - October 27, 2016
 - Laurie Comins - Helping Your Struggling Readers - Syracuse, NY - October 27, 2016
 - Tricia Nortz - Helping Your Struggling Readers - Syracuse, NY - October 27, 2016
 - Stephanie Karandy - Spanish RAD/Test Writing - JLBOCES - October 27 & 28, 2016
 - Amy O'Riley - Regional Assessment Writing - JLBOCES - October 27 & 28, 2016
 - Jannell Pickeral - Regional Assessment Writing - JLBOCES - October 27 & 28, 2016
 - Joseph O'Donnell - Lead Evaluator Re-Certification Training - JLBOCES - October 28, 2016
 - Kelley Fahey - Effective Teaching - JLBOCES - October 28, November 28, December 2,19 & 20, 2016
 - Staci Martin - Effective Teaching - JLBOCES - October 28, November 28, December 2,19 & 20, 2016
 - Brittany Mullens - Effective Teaching - JLBOCES - October 28, November 28, December 2,19 & 20, 2016
 - Stephanie Parker - Effective Teaching - JLBOCES - October 28, November 28, December 2,19 & 20, 2016
 - Stephanie Doney - Project Based Learning Training - GB JSHS - November 2,3,9 & 10, 2016
 - Stephanie Karandy - Project Based Learning Training - GB JSHS - November 2,3,9 & 10, 2016
 - Lindsay Labiendo - Project Based Learning Training - GB JSHS - November 2,3,9 & 10, 2016
 - Carrie LaSage - Project Based Learning Training - GB JSHS - November 2,3,9 & 10, 2016
 - Daniel Mincer - Project Based Learning Training - GB JSHS - November 2,3,9 & 10, 2016
 - Amy O'Riley - Project Based Learning Training - GB JSHS - November 2,3,9 & 10, 2016
 - Jannell Pickeral - Project Based Learning Training - GB JSHS - November 2,3,9 & 10, 2016
 - Julia Russell - Project Based Learning Training - GB JSHS - November 2,3,9 & 10, 2016
 - Dustin Newvine - STANYS 121st Annual Conference & General Meeting - Rochester, NY - November 4,5,6 & 7, 2016
 - Cammy J. Morrison - Statewide School Finance Consortium - Lake Placid, NY - November 14, 2016
 - Lisa K. Smith - Statewide School Finance Consortium - Lake Placid, NY - November 14, 2016
 - Stephanie Karandy - Effective Instructional Practices for Diverse Learners - JLBOCES - November 29, 2016, January 10 and February 16, 2017
 - Amy O'Riley - Effective Instructional Practices for Diverse Learners - JLBOCES - November 29, 2016, January 10 and February 16, 2017
 - Stephanie Karandy - Teachers Institute: Teaching ELLs Across the Content Area - Liverpool, NY - December 9, 2016
 - Lisa M. VanBrocklin - NYSAA Training for ELA / Math - JLBOCES - January 10, 2017 (Jan. 20, 2017 snow date)
 - Lisa M. VanBrocklin - NYSAA Scoring of Science / Social Studies - JLBOCES - February 8,9 & 10, 2017 (Feb. 14,16, and 17, 2017 snow dates)
4. Approval of Financial Reports as listed: June / July / August 2016
- Appropriation Report – All Funds
 - Revenue Report – All Funds
 - Treasurer's Cash Reports
 - Claims Auditor Monthly Reports
 - Approval of General Fund Warrant "A"
 - Approval of Federal Fund Warrant "B"
 - Approval of Food Service Warrant "C"
 - Approval of Trust & Agency Warrant "T"
 - Approval of Extra-Curricular Activity Fund

REGULAR AGENDA

Other Discussion and Action

1. Public Comments -
2. Ongoing Agenda Items:
 - Academic Update:
 - ❖ None at this time.
 - Policy Review:
 - ❖ None at this time.
3. Board Information - Payment In Lieu of Taxes ("friendship") payments received from Frontier Housing Corporation as follows:
 - \$2500 / Poole Memorial Park Apartments / 2013
 - \$2500 / Poole Memorial Park Apartments / 2014
 - \$1000 / Smith Hill Apartments / 2013
 - \$1000 / Smith Hill Apartments / 2014

4. Board Information - Payment In Lieu of Taxes (“friendship”) payments received from PBK Property Management, LLC as follows:
 - \$400 / Brown Park Housing Corporation / 2016
5. Board Discussion / Action - Approval of the Constitution and formation of the following organization, with Mrs. Carrie LaSage to serve as advisor for the 2016-2017 school year:
 - Teen Advisory Group (formerly the Library Club)

Motion for approval by _____, seconded by _____, with motion approved ____-_____.
6. Board Action - Approval of **Substitute Instructional and Non-Instructional Personnel-Item #10D**, as continued from the Organizational Meeting held July 1, 2016:
 - **Jeralee Jobson** - Substitute Teacher

Motion for approval by _____, seconded by _____, with motion approved ____-_____.
7. Board Action - Approval of **2016-2017 Class/Club Advisors** as follows:

Motion for approval by _____, seconded by _____, with motion approved ____-_____.

Club/Class	Advisor	Club/Class	Advisor
Class of 2017	Ellen Sheen	International Club International Club	Amy O’Riley Jannell Pickeral
Class of 2017	Samantha Streiff	Key Club Key Club	Samantha Streiff Daniel Mincer
Class of 2018	Jon Murphy	Teen Advisory Group	Carrie LaSage
Class of 2018	Susan Menapace	Performing Arts	Frances Seymour
Class of 2018	Donna Keefer	Performing Arts	Corrine Willis
Class of 2019	Jannell Pickeral	Physics/Calculus Club	Susan Menapace
Class of 2019	Lindsay Labiendo	Physics/Calculus Club	Dustin Newvine
Class of 2020	TBD	Recycling Club	Jennifer Nelson
Class of 2020	TBD	SADD	Melissa Zehr
Class of 2021	TBD	Student Council	Michelle Lamon
Class of 2021	TBD	Student Council	Brien Nortz
Class of 2022	TBD	Whiz Quiz	William Covey
Class of 2022	TBD	Yearbook	Casilda Peckham
Jr. Honor Society	Lindsay Labiendo	FCCLA	Hannah Cottrell
Sr. Honor Society	Carrie LaSage	GB Gazette	Michelle Lamon
Sr. Honor Society	Nancy Hardwick		

8. Board Action - Approval is requested for the **General Brown CSD to combine with the Immaculate Heart CSD** (host) for the purpose of athletic competition, pending the approval of NYSPASAA Section III, to compete in the sport/gender of Boys’ Ice Hockey at the Varsity level for the 2016-2017 school year.

Motion for approval by _____, seconded by _____, with motion approved ____-_____.
9. Board Action - Approval is requested to allow **Danny Harvill, Camrie Cronrath, Damien Zawatski and Craig Schiff**, to participate with the Immaculate Heart CSD Hockey Team for the 2016-2017 hockey season, contingent upon the parents signing a liability statement releasing General Brown CSD from all liability, transportation and equipment costs and any other fees where applicable.

Motion for approval by _____, seconded by _____, with motion approved ____-_____.
10. Board Action - Approval of **School Tax Collector Report**

Motion for approval by _____, seconded by _____, with motion approved ____-_____.

11. Board Action - Approval of **Changes/Corrections to the 2016 Tall Roll** for the following parcels:

- Daniel A. Dingman / Parcel # 81.00-1-4.22 / -\$281.00
- Michael & Karen Christie / Parcel # 73.72-1-21.4 / -\$281.00

Motion for approval by _____, seconded by _____, with motion approved ____-____.

12. Board Action - Adoption of the following **Resolution for Lead Evaluator of Teachers:**

WHEREAS, the Board of Education has been provided evidence that the following have completed training which meets the requirements of 8 NYCRR 30-2.9 and the General Brown Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of Teachers, therefore:

BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the following be certified as Lead Evaluator of Teachers:

- Kathaleen Beattie
- Hope Ann LoPresti
- David Ramie
- Lisa K. Smith
- Babette Valentine
- *Joseph O'Donnell (pending re-certification on October 28, 2016)
- *John Wells (pending re-certification on October 28, 2016)

Motion for approval by _____, seconded by _____, with motion approved ____-____.

13. Board Action - Approval is requested to excess obsolete/unusable equipment per BOE Policy #5250:

- 1995 Chevrolet pickup truck #1GCGK24K1SE226991

Motion for approval by _____, seconded by _____, with motion approved ____-____.

14. Board Action - Approval of **Committee on Special Education Reports.**

Motion for approval by _____, seconded by _____, with motion approved ____-____.

ADMINISTRATIVE REPORTS

- 15. Operations Report
- 16. Brownville-Glen Park and Dexter Principal Report
- 17. Jr.-Sr. High School Principal Report
- 18. Athletic Director / Discipline Report
- 19. Curriculum Coordinator Report
- 20. Director of Student Services Report
- 21. School Business Official Report
- 22. Superintendent Report

CORRESPONDENCE AND COMMUNICATIONS

- 23. Correspondence Log

RECOMMENDATIONS AND ACTION

24. Board Action - Personnel Changes as listed:

A motion for approval of the following **PERSONNEL CHANGES**, with *effective dates* as listed: **RECOMMENDATION** and **ACTION** is made by _____, and seconded by _____. Motion is approved ___/___.

(A) Retirements:

Name	Position	Effective Date
Steven Hoff	Industrial Arts Teacher	*June 23, 2017 (*amended from December 13, 2016)

(B) Resignations as listed:

Name	Position	Effective Date
John Middlestate	Mechanic Helper / Driver	9/28/2016

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Marjorie Cuddeback	Teacher Assistant	\$16,780 annually (prorated), Step 1	4-Year Tenure Track Appointment	10/4/2016

(D) PAID Coaching Appointments as listed:

Name	Fall 2016 Sports	Coaching Certification	Effective Date
Andrew T. Shaw	Varsity Football	(Appointed effective 9/13 as Unpaid Coach-Change to Paid)	9/13/2016

(E) UNPAID Coaching Appointments as listed:

Name	Fall 2016 Sports	Coaching Certification	Effective Date
Robert Pickeral	Varsity Football	(Appointed effective 8/9 as Paid Coach-Change to Unpaid)	9/13/2016

Coaches possess the following [as mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary or Professional Coaching License and/or 2nd-4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

25. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Marjorie Cuddeback** - Teacher Assistant

Motion for approval by _____, seconded by _____, with motion approved ____-____.

ITEMS FOR NEXT MEETING *Monday, November 7, 2016 - 5:15 p.m. - Brownville Glen Park Elementary School*

- 26. Introduction of new staff members to the Board of Education
- 27. _____

EXECUTIVE SESSION

28. **A motion is requested to enter executive session** for the discussion of _____.
 Motion for approval by _____, seconded by _____, with motion approved ____-____. Time entered: ____:____ p.m.

RETURN TO OPEN SESSION

A motion is requested to adjourn the executive session and reconvene the regular meeting.
 Motion for approval by _____, seconded by _____, with motion approved ____-____. Time: ____:____ p.m.

MOTION FOR ADJOURNMENT

29. **There being no further business or discussion,** a motion is requested adjourn the regular meeting.
 Motion for approval by _____, seconded by _____, with motion approved ____-____. Time adjourned: ____:____ p.m.

* Items added after preliminary agenda was sent to Board of Education

GENERAL BROWN CENTRAL SCHOOL DISTRICT
Audit Committee Agenda
October 3, 2016

1. Presentation of *Independent (External) Auditors' Report* by Laurie Podvin, CPA of Bowers & Company

2. Approval of the Audit Committee minutes from May 9, 2016
Motion for approval by _____, seconded by _____, with motion approved ____/_____.

3. Motion to adjourn the Audit Committee meeting by _____, seconded by _____, with the motion approved ____/_____.

GENERAL BROWN CENTRAL SCHOOL DISTRICT
Audit Committee Meeting
Unapproved Minutes
May 9, 2016

1. Presentation of **Internal Audit Report** presented by Pamela Halloran - Crowley & Halloran CPA, P.C.
2. Presentation of **Internal Claims Audit Report** presented by Alvin Hasner
3. Approval of the Audit Committee minutes from October 5, 2015

Motion for approval by Sandra Klindt, seconded by Michael Ward, with motion approved 6-0.

ADJOURNMENT:

Motion to adjourn the Audit Committee meeting by Brien Spooner, seconded by Daniel Dupee, with the motion approved 6-0.

- Supplemental documents can be found in Business Office

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Unapproved Minutes
September 12, 2016
General Brown Room / Jr.-Sr. High School

REGULAR MEETING

The meeting was called to order at 5:15 p.m. by President West followed by the Pledge of Allegiance.

Members Present: Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Brien Spooner; Jamie Lee; Cathy Pitkin and Michael Ward

Others Present: Cammy J. Morrison, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Gary Grimm, Transportation Supervisor/Operations Manager; Kathaleen Beattie, Director of Student Services; Babette Valentine, Curriculum Coordinator; John Wells, Interim Jr.-Sr. High School Principal; Hope Ann LoPresti, Brownville Glen Park Elementary Principal; David Ramie, Dexter Elementary Principal; Staff Member; and Debra Bennett, District Clerk

President West welcomed Mr. John Wells, Interim Principal for the Jr.-Sr. High School

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Sandra Klindt, and seconded by Jamie Lee - Motion is approved 7-0.

1. Approval of Minutes:
 - August 8, 2016 - Regular Meeting
 - August 24, 2016 - Special Meeting
 - September 1, 2016 - Special Meeting
2. Approval of Buildings and Grounds requests:
 - JSHS weight room - August 22-November 10, 2016 Mondays, Tuesdays, Wednesdays and Thursdays from 5:00-8:00 p.m. - Jr. Pee Wee Cheer Practice
 - JSHS old gymnasium - August 22-November 9, 2016 Wednesdays from 5:30-8:00 p.m. - Pee Wee Cheer Practice
 - DEX gymnasium - September 6-October 31, 2016 Mondays, Tuesdays and Thursdays - Tiny Mite Cheer Practice
 - BGP cafeteria - September 12-June 26, 2017 Mondays from 6:00-7:30 PM - Girl Scout Troop #50130 meetings
 - DEX gymnasium - September 13-November 1, 2016 Tuesdays from 6:00-7:00 p.m. - SMF Construction Soccer Team practice
 - DEX gymnasium / cafeteria or band room - September 15-June 23, 2017 Thursdays from 6:00-8:00 p.m. - YMCA Karate Club classes
 - BGP cafeteria - October 12-May 10, 2017 Wednesdays from 3:30-4:45 p.m. - Good News Club meetings
3. Conferences and Workshops:
 - David Ramie - North Country Teachers Technology Fair - Calcium Primary School - August 8, 2016
 - Deanna Gullquist - Presentation Source Technology Show Case - Clayton, NY - August 29, 2016
 - Lisa K. Smith - Presentation Source Technology Show Case - August 29, 2016
 - Erin Heller - Microsoft Access Basics Seminar - Syracuse, NY - October 14, 2016
 - Brittany Mullens - NYS AHPERD 79th Annual Conference - Turning Stone Convention Center - November 17-18, 2016

REGULAR AGENDA

Other Discussion and Action

1. Public Comments - None at this time.
2. Ongoing Agenda Items:
 - Academic Update:
 - ❖ None at this time
 - Policy Review:
 - ❖ None at this time
3. Board Information - Invitation to JLSBA Fall Dinner Meeting at Ryan's Lookout - September 22, 2016 with John Warneck presenting on the Tri-County Energy Consortium
4. Board Action - Acceptance of donation of 123 dictionaries for all 3rd Grade students, classroom teachers and libraries by the New York State Elks Association Lodge #496 of Watertown, to be presented to students during the month of October.
Motion for approval by Brien Spooner, seconded by Michael Ward, with motion approved 7-0.

5. Board Action - Approval of *Substitute Instructional and Non-Instructional Personnel-Item #10D*, as continued from the Organizational Meeting held July 1, 2016:
- **Taylor Purvis** - Substitute Teacher
 - **Regina Thomas** - Substitute Food Service Helper
 - **Lauren Going** - Substitute Bus Driver
 - **Richard Lashway** - Substitute Nurse
 - **Corissa Grey** - Substitute Teacher
- Motion for approval by Jamie Lee, seconded by Sandra Klindt, with motion approved 7-0.
6. Board Action - Approval of Committee on Special Education Reports.
Motion for approval by Brien Spooner, seconded by Michael Ward, with motion approved 7-0.

ADMINISTRATIVE REPORTS - For information only

7. Operations Report - End of Year
 8. Brownville-Glen Park and Dexter Principal Report - End of Year / Monthly
 9. Jr.-Sr. High School Principal Report - End of Year / Monthly
 10. Athletic Director / Discipline Report - Monthly
 11. Curriculum Coordinator Report - End of Year / Monthly
 12. Director of Student Services Report - End of Year
 13. School Business Official Report - Monthly
 14. Superintendent Report - Monthly
- Mrs. Morrison reviewed the following items: Science / Technology / School Resource Officer openings / Board of Education GOALS / Dress Code Language Update / Memorial Ceremony - October 1st at 9:00 a.m. / Bus Drill complaint

CORRESPONDENCE AND COMMUNICATIONS - For information only

15. Correspondence Log

RECOMMENDATIONS AND ACTION

16. Board Action - Personnel Changes as listed:
A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed:
RECOMMENDATION and ACTION is made by Sandra Klindt, and seconded by Michael Ward. Motion is approved 7-0.

(A) Retirements: None at this time

(B) Resignations as listed:

Name	Position	Effective Date
Wendy Johnson	Substitute Teacher	8/24/2016
Diane Maitland Patterson	Teacher Assistant	8/31/2016
Tina Lane	Jr.-Sr. High School Principal	9/9/2016
Raymond D. Peters	Cleaner	9/30/2016

(C) Terminations as listed:

Name	Position	Effective Date
Jessica Barrett	4-Hour General Aide	July 31, 2016

(D) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Colleen R. Hurley	4-Hour Aide	\$9,944 annually Step 13	N/A	9/1/2016
Cretora J. Miller	7-Hour Aide	\$12,294 annually Step 1	N/A	9/1/2016
Stephanie L. Shorkey	4-Hour Aide	\$7,019 annually Step 1	N/A	9/1/2016
Christine L. Doldo	Library Clerk / Aide	Current salary	N/A	9/1/2016
Kimberly L. Foss	Library Clerk / Aide	Current salary	N/A	9/1/2016
Kristy D. Makuch	Library Clerk / Aide	Current salary	N/A	9/1/2016
Lauri A. Darou	7-Hour Aide	\$12,294 annually Step 1 (prorated)	N/A	9/13/2016
Joseph S. Getman	Cleaner	\$21,217 annually Step 1 (prorated)	N/A	9/13/2016
Raymond D. Peters	Elementary Custodian	\$33,720 annually Step 12 (prorated)	N/A	10/1/2016
Santino P. Alteri	Substitute Teacher	\$80 per day	N/A	9/13/2016
Miranda R. Brenon	Substitute Teacher	\$70 per day	N/A	9/13/2016
Andrew R. Derouin	Substitute Teacher	\$80 per day	N/A	9/13/2016
Janet Heady	Substitute Teacher	\$80 per day	N/A	9/13/2016
	Substitute Aide	\$9.76 per hour	N/A	9/13/2016
Morgan R. Kempney	Substitute Teacher	\$80 per day	N/A	9/13/2016
Andrew R. Neff	Substitute Teacher	\$80 per day	N/A	9/13/2016
Robin N. Riley	Substitute Aide	\$9.76 per hour	N/A	9/13/2016
Jakeb D. Smith	Substitute Teacher	\$70 per day	N/A	9/13/2016
Darrick W. Smith	Substitute Aide	\$9.76 per hour	N/A	9/14/2016

(E) PAID Coaching Appointments as listed: None at this time

(F) UNPAID Coaching Appointments as listed:

Name	Fall 2016 Sports	Coaching Certification	Effective Date
Adam S. Brown	Varsity Football	Temporary Coaching License 2 nd -4 th Renewal	9/13/2016
Andrew T. Shaw	Varsity Football	Temporary Coaching License	9/13/2016

Coaches possess the following [as mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary or Professional Coaching License and/or 2nd-4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

17. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Colleen R. Hurley** - Aide
- **Cretora J. Miller** - Aide
- **Stephanie L. Shorkey** - Aide
- **Lauri A. Darou** - Aide
- **Joseph S. Getman** - Custodial
- **Santino P. Alteri** - Substitute Teacher
- **Miranda R. Brenon** - Substitute Teacher
- **Andrew R. Derouin** - Substitute Teacher
- **Janet Heady** - Substitute Teacher
- **Morgan R. Kempney** - Substitute Teacher
- **Andrew R. Neff** - Substitute Teacher
- **Robin N. Riley** - Substitute Aide
- **Jakeb D. Smith** - Substitute Teacher
- **Darrick W. Smith** - Substitute Aide
- **Adam S. Brown** - Coach
- **Andrew T. Shaw** - Coach

Motion for approval by Sandra Klindt, seconded by Michael Ward, with motion approved 7-0.

ITEMS FOR NEXT MEETING *Monday, October 3, 2016 - 5:15 p.m. - General Brown Room*

18. _____

EXECUTIVE SESSION

19. **A motion is requested to enter executive session** for the discussion of collective negotiations pursuant to Article 14 of the Civil Service Law.

Motion for approval by Sandra Klindt, seconded by Daniel Dupee, with motion approved 7-0. Time entered: 5:28 p.m.

RETURN TO OPEN SESSION

A motion is requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by Daniel Dupee, seconded by Michael Ward, with motion approved 7-0. Time: 6:12 p.m.

MOTION FOR ADJOURNMENT

20. **There being no further business or discussion,** a motion is requested adjourn the regular meeting.

Motion for approval by Michael Ward, seconded by Daniel Dupee, with motion approved 7-0.

Time adjourned: 6:12 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated September 12, 2016

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Special Meeting
Unapproved Minutes
September 26, 2016
District Conference Room

SPECIAL MEETING

The meeting was called to order at 6:00 p.m. by President West followed by the Pledge of Allegiance.

Members Present: Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Brien Spooner; Jamie Lee; Cathy Pitkin; and Michael Ward

Others Present: Cammy J. Morrison, Superintendent of Schools; Debra Bennett, District Clerk

EXECUTIVE SESSION

1. **A motion is requested to enter executive session** for the discussion of contract negotiations pursuant to Article 14 of the Civil Service Law.

Motion for approval by Brien Spooner, seconded by Daniel Dupee, with motion approved 7-0. Time entered: 6:00 p.m.

Jamie Lee was excused at 7:25 p.m.

RETURN TO OPEN SESSION

A motion is requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by Cathy Pitkin, seconded by Michael Ward, with motion approved 6-0. Time: 7:27 p.m.

MOTION FOR ADJOURNMENT

2. **There being no further business or discussion,** a motion is requested adjourn the regular meeting.

Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 6-0.

Time adjourned: 7:27 p.m.

Respectfully submitted:

Debra L. Bennett - District Clerk

- Supporting documents may be found in supplemental file dated September 26, 2016

General Brown
Junior-Senior High School
Teen Advisory Group

CONSTITUTION OF THE TEEN ADVISORY GROUP AT GENERAL BROWN HIGH SCHOOL

ARTICLE I: NAME

The name of this organization shall be the GENERAL BROWN HIGH SCHOOL TEEN ADVISORY GROUP (TAG).

ARTICLE II: PURPOSE

The purpose of this organization is to promote literacy within the students of General Brown Junior-Senior High School.

ARTICLE III: MEMBERSHIP

Members of the General Brown High School Teen Advisory Group will be students in grades 7 – 12. Members shall be willing to meet approximately once a month after school (2:30-3:00pm). A member must attend at least 5 times a year to be in good standing. Should a member skip 3 consecutive times his/her name will be dropped from the membership. Members not in good standing may be denied participation in certain group activities.

ARTICLE IV: OFFICERS

- Sect. A:** The officers of the Teen Advisory Group shall be President, Vice President, Secretary, and Treasurer.
These officers will be elected for the school year by the membership during its first meeting in September.
- Sect. B:** Nominations will be taken from the floor for each office. No more than 3 nominations for each office will be considered. Election will be based on secret ballot counted by advisors. Anyone having been elected to an office in any other school organization for the school year will be unable to accept nomination.
- Sect. C:** In order to accept nomination for office in the General Brown High School Teen Advisory Group the student must currently be in grades 8 – 12 and have had at least one year experience in the group.
- Sect. D:** The President shall oversee and organize all meetings and appoint all committees. The President will assemble the officers when called upon by the advisors or principal to make decisions not requiring the assembly of the membership.
- The President shall also:
Help in the decision making process for submission to the membership
Serve as liaison with administration

Represent General Brown High School Teen Advisory Group in all building organization meetings
Maintain a good group work record

Sect. E: The Vice President shall assume the duties of the President in the absence of the President

The Vice President shall also:

Help in the decision making process for submission to the membership
Maintain a good group work record

Sect. F: The Secretary shall be responsible for needed minutes and correspondence. The secretary will insure that the principal and advisors are fully informed.

The Secretary shall also:

Help in the decision making process for submission to the membership
Maintain a good group work record

Sect. G: The Treasurer shall, when needed, receive monies acquired on the group's behalf through approved activities. The Treasurer shall deposit the funds with the Central Treasurer, make out duplicate deposit slips, and have them signed by herself/himself and the advisor. The Treasurer will issue payment orders. The Treasurer will keep a ledger showing all receipts and expenditures indicating a daily balance. All supporting data will be chronologically attached.

The Treasurer shall also:

Help in the decision making process for submission to the membership
Maintain a good group work record

ARTICLE V: MEETINGS

The President shall have the power to call a meeting after corresponding with advisors and the principal.

ARTICLE VI: ADVISORS

The Librarian-Media Specialist and Library Clerk will serve as Teen Advisory Group Advisors.

ARTICLE VII: POWERS

All authority is delegated by the Board of Education through the principal. Therefore, the principal has the authority to veto any act of the General Brown High School Teen Advisory Group or suspend any group powers.

GENERAL BROWN CENTRAL SCHOOL DISTRICT

Donna Keefer
SCHOOL TAX COLLECTOR

Board of Education Meeting October 3, 2016

2016 ORIGINAL WARRANT TOTAL	\$ 6,759,746.71
Total Monies Deposited as of September 27, 2016	\$ 1,099,807.03
Duplicate/Overpayments	
<u>Total</u>	<u>\$ 1,099,807.03</u>
Total Tax Collected Group 1 - Full Payments/Manual	\$ 1,014,930.34
Total Tax Collected Group 1 - Full Payments/Internet	\$ 59,619.63
Group 1 Penalty Charges	
<u>Total Collected Group 1</u>	<u>\$ 1,074,549.97</u>
Total Collected Group 2 - Installment Payments	\$ 23,171.68
Group 2 Installment Service Charges	\$ 2,085.38
<u>Total Collected Group 2</u>	<u>\$ 25,257.06</u>
Total Collected Group 1 and Group 2 (plus penalty & service charge)	
2016 Adjusted Tax Warrant(SEE ATTACHED)	\$ 6,759,184.71
Taxes Collected as of September 27, 2016	\$ 1,099,807.03
<u>Outstanding Tax as of September 27, 2016</u>	<u>\$ 5,659,377.68</u>

Respectfully submitted:
Donna Keefer
School Tax Collector



NEW YORK STATE DEPARTMENT OF TAXATION AND FINANCE
OFFICE OF REAL PROPERTY TAX SERVICES

RP-554 (9/04)

RECEIVED

APPLICATION FOR CORRECTED TAX ROLL
FOR THE YEAR 20 16

GENERAL BROWN CSD
DISTRICT OFFICE

Part I: To be completed in duplicate by Applicant. APPLICANT MUST SUBMIT BOTH COPIES TO COUNTY DIRECTOR OF REAL PROPERTY TAX SERVICES. (In Nassau and Tompkins Counties, submit to Chief Assessing Officer). NOTE: To be used only prior to expiration of warrant for collection. For wholly exempt parcel, attach statement signed by assessor or majority of board of assessors substantiating that assessor(s) have obtained proof that parcel should have been granted tax exempt status on tax roll.

David A Dingman
1a. Name of Owner
16705 NYS Rte 12F
Dexter N.Y. 13634
1b. Mailing Address
210 Active 1 family res

Day() Evening ()
2. Telephone Number
16705 NYS Rte 12F
Hounsfield
3. Parcel Location (if different than 1b.)

4. Description of real property as shown on tax roll or tax bill (Include tax map designation)
81.00 - 1 - 4.22

5. Account No. _____ 6. Amount of taxes currently billed 1926.02

7. I hereby request a correction of tax levied by General Brown Central School
(county/city/school district; town in Westchester County; non-assessing unit village)

for the following reasons (use additional sheets if necessary): Assessor took away STAR. RP-5217 stated land & building. Taxpayer bought small amount of land only. Taxpayer has owned and received STAR since 1999

September 9, 2016
Date
James M. Rondoff
Signature of Applicant

PART II: For use by COUNTY DIRECTOR: Attach written report (including documentation of error in essential fact) and recommendation. Indicate type of error and paragraph of subdivision 2, 3 or 7 of Section 550 under which error falls.

Date application received: _____ Period of warrant for collection of taxes: _____

Last day for collection of taxes without interest: _____

Recommendation: Approve application* Deny Application
8/12/16
Date
[Signature]
Signature of County Director

* If box is checked, this copy is for assessor and board of assessment review of city/town/village of _____ which are to consider attached report and recommendation as equivalent to petition filed pursuant to section 553.

PART III: For use by TAX LEVYING BODY or OFFICIAL DESIGNATED BY RESOLUTION _____ ;
(Insert Number or Date)

APPLICATION APPROVED
Amount of taxes currently billed: \$ 1926.02
Notice of approval mailed to applicant on (enter date): _____
Order transmitted to collecting officer on (enter date): _____
Corrected tax: \$ 1645.02

APPLICATION DENIED Reason: _____

Seal of Office

Date

Signature of Chief Executive Officer
or Official Designated by Resolution

GENERAL BROWN SCHOOL: SCHOOL 2016 TAXES

FISCAL YEAR: 07/01/2016 to 06/30/2017

WARRANT DATE: 08/08/2016

STATE AID - COUNTY: \$0.00

SCHOOL: \$12,885,906.00

MAKE CHECK PAYABLE TO:

BANK	BILL NUMBER	PAGE
	263715	1 OF 1

DONNA KEEFER
SCHOOL TAX COLLECTOR
 17643 CEMETERY ROAD
 PO BOX 530
 DEXTER, NY 13634

PROPERTY INFORMATION:

TAX MAP #:223889 81.00-1-4.22

DIMENSION: 5.33 acres

RS: 1 CLASS: 1 Family Res

ADDRESS: 16705 NYS Rte 12F

SCHOOL: General Brown

FULL MARKET VALUE: 200300.00

UNIFORM % OF VALUE: 100.00

ASSESSMENT: 200300

STAR SAVINGS: 0.00

PROPERTY OWNER:

Dingman Rebecca A
 Dingman David R
 16705 NYS Rte 12F
 Dexter, NY 13634

MEMORANDUM BILL

If you feel the assessment on your property is too high, you have the right to file a grievance to lower it for future tax bills. For information, please contact your assessor for the booklet "How to File a Complaint on Your Assessment" and to inquire about exemptions. Any reduction in assessment will NOT be reflected on this bill.

LEVY DESCRIPTION	TAX LEVY	% Change From Prior YR Levy	RATE	TAXABLE VALUE	AMOUNT DUE
SCHOOL TAX	7521050	2.5000	9.55405400	200300.00	1913.68
LIBRARY TAX	48500	0.0000	0.06161000	200300.00	12.34
TOTAL TAXES DUE BY SEPTEMBER 30, 2016:					\$1926.02

FULL PAYMENT OPTION

From:	To:	Tax Amount:	Penalty:	Notice Fee:	Total Due:	Amount Paid:	Date Paid:
SEP 1	SEP 30, 2016	1926.02			1926.02		
OCT 1	OCT 31, 2016	1926.02	38.52		1964.54		
NOV 1	NOV 4, 2016	1926.02	57.78		1983.80		

INSTALLMENT PAYMENT OPTION

Installment 1	If Paid By:	Tax Amount:	Penalty:	Service Charge:	Notice Fee:	Total Due:	Amount Paid:	Date Paid:
	SEP 30, 2016	642.02		57.78		699.80		
Installment 2	If Paid By:	Tax Amount:	Penalty:	Service Charge:	Notice Fee:	Total Due:	Amount Paid:	Date Paid:
Pay to County:	OCT 31, 2016	642.00				642.00		
Installment 3	If Paid By:	Tax Amount:	Penalty:	Service Charge:	Notice Fee:	Total Due:	Amount Paid:	Date Paid:
Pay to County:	NOV 30, 2016	642.00				642.00		

PLEASE RETURN ENTIRE BILL WITH YOUR PAYMENT

CHECK THIS BOX IF YOU WOULD LIKE A RECEIPT

GENERAL BROWN SCHOOL SCHOOL 2016 TAXES

FISCAL YEAR: 07/01/2016 to 06/30/2017

WARRANTY DATE: 08/08/2016

STATE AID - COUNTY: \$0.00

SCHOOL: \$12,885,906.00

MAKE CHECK PAYABLE TO:

BANK	BILL NUMBER	PAGE
	263715	1 OF 1

DONNA KEEFER
SCHOOL TAX COLLECTOR
17643 CEMETERY ROAD
PO BOX 530
DEXTER, NY 13634

PROPERTY INFORMATION:

TAX MAP #:223889 81.00-1-4.22

DIMENSION: 5.33 acres

RS: 1 CLASS: 1 Family Res

ADDRESS: 16705 NYS Rte 12F

SCHOOL: General Brown

FULL MARKET VALUE: 200300.00

UNIFORM % OF VALUE: 100.00

ASSESSMENT: 200300

STAR SAVINGS: 281.00

PROPERTY OWNER:

Dingman Rebecca A
 Dingman David R
 16705 NYS Rte 12F
 Dexter, NY 13634

MEMORANDUM BILL

If you feel the assessment on your property is too high, you have the right to file a grievance to lower it for future tax bills. For information, please contact your assessor for the booklet "How to File a Complaint on Your Assessment" and to inquire about exemptions. Any reduction in assessment will NOT be reflected on this bill.

LEVY DESCRIPTION	TAX LEVY	% Change From Prior YR Levy	RATE	TAXABLE VALUE	AMOUNT DUE
SCHOOL TAX	7521050	2.5000	9.55405400	200300.00	1913.68
LIBRARY TAX	48500	0.0000	0.06161000	200300.00	12.34
STAR SAVINGS		0.0000	0.00000000	200300.00	-281.00
TOTAL TAXES DUE BY SEPTEMBER 30, 2016:					\$1645.02

FULL PAYMENT OPTION

From:	To:	Tax Amount:	Penalty:	Notice Fee:	Total Due:	Amount Paid:	Date Paid:
SEP 1	SEP 30, 2016	1645.02			1645.02		
OCT 1	OCT 31, 2016	1645.02	32.90		1677.92		
NOV 1	NOV 4, 2016	1645.02	49.35		1694.37		

INSTALLMENT PAYMENT OPTION

Installment	If Paid By:	Tax Amount:	Penalty:	Service Charge:	Notice Fee:	Total Due:	Amount Paid:	Date Paid:
Installment 1	SEP 30, 2016	548.34		49.35		597.69		
Installment 2	OCT 31, 2016	548.34				548.34		
Installment 3	NOV 30, 2016	548.34				548.34		

PLEASE RETURN ENTIRE BILL WITH YOUR PAYMENT

CHECK THIS BOX IF YOU WOULD LIKE A RECEIPT



NEW YORK STATE DEPARTMENT OF TAXATION AND FINANCE
OFFICE OF REAL PROPERTY TAX SERVICES

APPLICATION FOR CORRECTED TAX ROLL
FOR THE YEAR 20 16

Part 1: To be completed in duplicate by Applicant. APPLICANT MUST SUBMIT BOTH COPIES TO COUNTY DIRECTOR OF REAL PROPERTY TAX SERVICES. (In Nassau and Tompkins Counties, submit to Chief Assessing Officer). NOTE: To be used only prior to expiration of warrant for collection. For wholly exempt parcel, attach statement signed by assessor or majority of board of assessors substantiating that assessor(s) have obtained proof that parcel should have been granted tax exempt status on tax roll.

Michael & Karen Christie
1a. Name of Owner
Day() Evening ()
2. Telephone Number

PO Box 65
Brownville, NY 13615
1b. Mailing Address
200 Pike St
3. Parcel Location (if different than 1b.)

222601-73.72-1-21.4

4. Description of real property as shown on tax roll or tax bill (Include tax map designation)

5. Account No. 6. Amount of taxes currently billed \$ 2120.14

7. I hereby request a correction of tax levied by General Brown Central
(county/city/school district; town in Westchester County; non-assessing unit village)

for the following reasons (use additional sheets if necessary): Assessor removed STAR exemption in error. Property was purchased Aug 8, 2014 and was granted the exemption on the 2015 assessment roll.

9/16/16 Date
Karen M. Christie Signature of Applicant

PART II: For use by COUNTY DIRECTOR: Attach written report (including documentation of error in essential fact) and recommendation. Indicate type of error and paragraph of subdivision 2, 3 or 7 of Section 550 under which error falls.

Date application received: Period of warrant for collection of taxes:

Last day for collection of taxes without interest:

Recommendation: Approve application* Deny Application
9/19/16 Date
[Signature] Signature of County Director

* If box is checked, this copy is for assessor and board of assessment review of city/town/village of which are to consider attached report and recommendation as equivalent to petition filed pursuant to section 553.

PART III: For use by TAX LEVYING BODY or OFFICIAL DESIGNATED BY RESOLUTION (Insert Number or Date):

X APPLICATION APPROVED Amount of taxes currently billed: \$ 2120.14

Notice of approval mailed to applicant on (enter date):
Order transmitted to collecting officer on (enter date): Corrected tax: \$ 1839.14 281.00

APPLICATION DENIED Reason:

Seal of Office

Date Signature of Chief Executive Officer or Official Designated by Resolution

GENERAL BROWN SCHOOL: SCHOOL 2016 TAXES

FISCAL YEAR: 07/01/2016 to 06/30/2017

WARRANT DATE: 08/08/2016

STATE AID - COUNTY: \$0.00

SCHOOL: \$12,885,906.00

MAKE CHECK PAYABLE TO:

**DONNA KEEFER
SCHOOL TAX COLLECTOR
17643 CEMETERY ROAD
PO BOX 530
DEXTER, NY 13634**

BANK	BILL NUMBER	PAGE
	260295	1 OF 1

PROPERTY INFORMATION:

TAX MAP #:222601 73.72-1-21.4

DIMENSION: 139.00 X 143.00

RS: 1 CLASS: 1 Family Res

ADDRESS: 200 Pike St

SCHOOL: General Brown

FULL MARKET VALUE: 220500.00

UNIFORM % OF VALUE: 100.00

ASSESSMENT: 220500

STAR SAVINGS: 0.00

PROPERTY OWNER:

Christie Michael K
Christie Karen M
PO Box 65
Brownville, NY 13615

MEMORANDUM BILL

If you feel the assessment on your property is too high, you have the right to file a grievance to lower it for future tax bills. For information, please contact your assessor for the booklet "How to File a Complaint on Your Assessment" and to inquire about exemptions. Any reduction in assessment will NOT be reflected on this bill.

LEVY DESCRIPTION	TAX LEVY	% Change From Prior YR Levy	RATE	TAXABLE VALUE	AMOUNT DUE
SCHOOL TAX	7521050	2.5000	9.55355600	220500.00	2106.56
LIBRARY TAX	48500	0.0000	0.06160700	220500.00	13.58
TOTAL TAXES DUE BY SEPTEMBER 30, 2016:					\$2120.14

FULL PAYMENT OPTION

From:	To:	Tax Amount:	Penalty:	Notice Fee:	Total Due:	Amount Paid:	Date Paid:
SEP 1	SEP 30, 2016	2120.14			2120.14		
OCT 1	OCT 31, 2016	2120.14	42.40		2162.54		
NOV 1	NOV 4, 2016	2120.14	63.60		2183.74		

INSTALLMENT PAYMENT OPTION

Installment	If Paid By:	Tax Amount:	Penalty:	Service Charge:	Notice Fee:	Total Due:	Amount Paid:	Date Paid:
Installment 1	SEP 30, 2016	706.72		63.60		770.32		
Installment 2	OCT 31, 2016	706.71				706.71		
Installment 3	NOV 30, 2016	706.71				706.71		

PLEASE RETURN ENTIRE BILL WITH YOUR PAYMENT

CHECK THIS BOX IF YOU WOULD LIKE A RECEIPT

GENERAL BROWN SCHOOL: SCHOOL 2016 TAXES

FISCAL YEAR: 07/01/2016 to 06/30/2017

WARRANT DATE: 08/08/2016

STATE AID - COUNTY: \$0.00

SCHOOL: \$12,885,906.00

MAKE CHECK PAYABLE TO:

BANK	BILL NUMBER	PAGE
	260295	1 OF 1

DONNA KEEFER
SCHOOL TAX COLLECTOR
17643 CEMETERY ROAD
PO BOX 530
DEXTER, NY 13634

PROPERTY INFORMATION:

TAX MAP #:222601 73.72-1-21.4

DIMENSION: 139.00 X 143.00

RS: 1 CLASS: 1 Family Res

ADDRESS: 200 Pike St

SCHOOL: General Brown

FULL MARKET VALUE: 220500.00

UNIFORM % OF VALUE: 100.00

ASSESSMENT: 220500

STAR SAVINGS: 281.00

PROPERTY OWNER:

Christie Michael K
 Christie Karen M
 PO Box 65
 Brownville, NY 13615

MEMORANDUM BILL

If you feel the assessment on your property is too high, you have the right to file a grievance to lower it for future tax bills. For information, please contact your assessor for the booklet "How to File a Complaint on Your Assessment" and to inquire about exemptions. Any reduction in assessment will NOT be reflected on this bill.

LEVY DESCRIPTION	TAX LEVY	% Change From Prior YR Levy	RATE	TAXABLE VALUE	AMOUNT DUE
SCHOOL TAX	7521050	2.5000	9.55355600	220500.00	2106.56
LIBRARY TAX	48500	0.0000	0.06160700	220500.00	13.58
STAR SAVINGS		0.0000	0.00000000	220500.00	-281.00
TOTAL TAXES DUE BY SEPTEMBER 30, 2016:					\$1839.14

FULL PAYMENT OPTION

From:	To:	Tax Amount:	Penalty:	Notice Fee:	Total Due:	Amount Paid:	Date Paid:
SEP 1	SEP 30, 2016	1839.14			1839.14		
OCT 1	OCT 31, 2016	1839.14	36.78		1875.92		
NOV 1	NOV 4, 2016	1839.14	55.17		1894.31		

INSTALLMENT PAYMENT OPTION

Installment	If Paid By:	Tax Amount:	Penalty:	Service Charge:	Notice Fee:	Total Due:	Amount Paid:	Date Paid:
Installment 1	SEP 30, 2016	613.06		55.17		668.23		
Installment 2	OCT 31, 2016	613.04				613.04		
Installment 3	NOV 30, 2016	613.04				613.04		

PLEASE RETURN ENTIRE BILL WITH YOUR PAYMENT

CHECK THIS BOX IF YOU WOULD LIKE A RECEIPT